

St Paul's Catholic School PTA AGM Academic Year 2021-2022

Meeting Summary

19 January 2022 – Zoom Conference Call

Present	Name	Initials	Position
Yes	Natalie Bone	NB	Co-Chair
Yes	Stacey Aram	SA	Co-Chair
No	Jodie Green	JG	Treasurer
Yes	Mrs N Oster	NO	Head Teacher
Yes	Tracy Eveleigh	TE	St Paul's SIMs Administrator
Yes	Rachel Gonzalez	RG	
Yes	Lorraine Firth	LF	FS/KS1 Parent Representative
Yes	Michaela Olejarova	MO	
Yes	Ryan Bloomfield	RB	
Yes	B Adaleye	BA	
Yes	Sam	S	
Yes	Mark Reynald	MR	
Yes	Cindy Reynold	CR	
Yes	Vida Sirme	VS	
Yes	Kannie and Kin	KK	
No	Ashley Johnson	AJ	LKS2 Parent Representative
No	Kate Donnelly	KD	LKS2 Parent Representative

Item Number	Minutes	List of Actions
1.0	Welcome, Apologies for Absence	
	<p>NB welcomed all to the meeting and thanked everyone for attending the meeting.</p> <p>It had been agreed prior to the meeting that due to the time constraints of Zoom meetings that only the formalities only with matters relating to fundraising and other PTA activities and meetings would be carried over to the next PTA meeting.</p> <p>14 members of the PTA, School Staff and Parents were present at the meeting.</p>	n/a
2.0	Matters Arising	
	<p>Chairperson's Report</p> <p>Written by Natalie Bone (NB) and Stacey Aram (SA), read out by NB. Report to be attached and uploaded to the PTA web page.</p> <p>NB thanked everyone for their hard work and great ideas for socially distanced fund-raising over the last year and wished the PTA all the luck for the future.</p> <p>NB also thanked the school staff for their patience and support with all that the PTA has done this year.</p> <p>NB thanked the Parents who have given both time and money to support the fundraising events that we have delivered over the last year. It has been lovely to see both the Parents and the children being excited about what the PTA fundraising can do for them.</p>	n/a

	<p>Both NB and SA are to step down as Co-Chairs at this meeting.</p> <p>Mrs Oster added in that she has been delighted with the passion, vision, enthusiasm and energy shown by the current Co-Chairs. Mrs Oster cannot thank NB and SA enough for being such fabulous Co-Chairs and never stopped organising fundraising ideas throughout these unusual times. Mrs Oster added a thank you on behalf of the children for all of the funds that have been raised.</p>	
	<p>Treasurers Report</p> <p>Written by Natalie Bone (NB) on behalf of Jodie Veck (JV), read out by NB. Report to be attached and uploaded to the PTA web page.</p> <p>JV is to step-down as the Treasurer at this meeting.</p> <p>NB thanked JV for her massive contribution to the PTA with her legacy being moving the PTA from paper-based banking to online banking.</p> <p>NB took us through the main sources of fundraising for the PTA and the main outgoings. Full details can be found in the Treasurers Report.</p> <p>A special thank you was included for Simon Gregory of Parkers for supporting the school and for gifting the money to purchase the Bookmarks which were given out to the Children at Christmas. Parkers have already offered to sponsor the next event and only requested photographs of the event to advertise their involvement.</p> <p>JV will complete the accounts ready for submission at the end of February.</p>	<p>JV to complete and submit the yearly accounts on behalf of the PTA.</p>
<p>3</p>	<p>Review Nominations and Vote in PTA Trustees</p>	
	<p>Nominations forms were distributed to the whole school community via ParentMail for the Trustee positions.</p> <p>Chair NB advised that Rachel Gonzalez (RG) had put themselves forward to be the new Chair of the PTA. This nomination was proposed by NB and seconded by SA.</p> <p>NB asked the attendees at the meeting if they were happy to vote RG into the Chair position and ALL voted to accept RG as the Chair of the PTA.</p> <p>Secretary NB advised that Lorraine Firth (LF) had put themselves forward to be the new Secretary of the PTA. This nomination was proposed by NB and seconded by Tracy Eveleigh (TE).</p>	

	<p>NB asked the attendees at the meeting if they were happy to vote LF into the Secretary position and ALL voted to accept LF as the Secretary of the PTA.</p> <p>Treasurer NB advised that Ryan Bloomfield (RB) had put themselves forward to be the new Treasurer of the PTA. This nomination was proposed by NB and seconded by SA</p> <p>NB asked the attendees at the meeting if they were happy to vote RB into the Treasurer position and ALL voted to accept RB as Treasurer of the PTA.</p> <p>NB wanted to thank the outgoing committee again for all of their hard work over the past year and wished the new committee good luck for the year ahead.</p>	
4	AOB	
	RG – Rachel wanted to thank all of the outgoing committee for their help and support and special thanks to Natalie (NB) and Stacey (SA) for being the Co-Chairs.	
	RG – Rachel wanted to thank Tracy (TE) for her help and support with linking into the school.	
	NB – Natalie has asked the new committee to review the PTA WhatsApp Group and take on the PTA email account.	New Trustees to review membership and ownership of the WhatsApp group and email account.
	NB – Class Representatives for the new year will need to be reviewed and new representatives voted in where appropriate.	New Trustees to discuss Class Representative positions at a further meeting and fill any necessary positions.
	<p>NB – The Licencing Agreement is was due so Natalie (NB) and Stacey (SA) will sign this as it was due whilst they were still Co-Chairs.</p> <p>Post Meeting Note: The Licencing Agreement has been signed and submitted.</p>	NB and SA to sign and confirm when the Licencing Agreement forms have been submitted.